

Healthy livestock – Safe food (310/4)

12<sup>th</sup> – 30<sup>th</sup> September 2022 in Uppsala and Jönköping, Sweden

March 2023 in one of the participating countries

## APPLICATION FORM (Typewriting or block letters)

The _____ Country _____ (name of nominating organisation/institution/company)
nominates _____ (name of applicant)
<b>To the programme Healthy livestock – Safe food (310/4), 12<sup>th</sup> – 30<sup>th</sup> September 2022 in Uppsala and Jönköping, Sweden. March 2022 in one of the participating countries. Dates and locations of trainings are subject to change in case of travel restrictions.</b>
Reasons for nomination _____ (obligatory)
Date _____
Signature of nominating organisation/institution/company _____

(When necessary/applicable)
The Nomination is approved by (name of authorising authority) _____ in accordance with local rules.
Date _____ Signature of authorising authority _____

A signed soft copy of the application form should be submitted by e-mail to **registrator@sva.se** indicating "itp310/4" in the subject line, no later than **15<sup>th</sup> February, 2022.**

Attach photo here  
(attach a digital photo here)

Applications received after this date will not be considered.

## PERSONAL HISTORY

1. First name (underline name by which formally addressed)		Second name		Family name (surname)	
2. Office address			3. Telephone (to office). (country code/area code)		
			E-mail (obligatory)		
4. Home address			5. Telephone (home) (country code/area code)		
			Mobile phone:		
			E-mail (home):		
6. Nationality		Date of birth	Day	Month	Year
7. Gender <input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> non-binary <input type="checkbox"/> Transgender <input type="checkbox"/> Intersex <input type="checkbox"/> I prefer to not specify					
<input type="checkbox"/> Free text _____					
8. Name and address of person to be notified in case of emergency (incl. country code/area code)					
Telephone:			E-mail:		

9. Education (start with last attended institution and work backwards)			
Name of institution and place of study	Major fields of study	Years of study from – to	Degrees
10. List membership of professional societies or other activities in civil, public or international affairs			
11. List any relevant publication you have written (do not attach)			
12. Previous residence in foreign country in relation to applicant's professional or study interest			
Have you participated in any training programme in Sweden before?			
<input type="checkbox"/> yes <input type="checkbox"/> no Name of programme, year _____			

## EMPLOYMENT RECORD

In order that your application may be complete, please give details of your duties and responsibilities for each of the posts you have occupied.

### A. Present position

Title of your post	Description of your work, including your personal responsibilities
Years of service: from – to	
Type and level of organisation	
Name of supervisor (if any)	
Contact details to supervisor (phone number, email address)	

## B. Previous position

Title of your post	Description of your work, including your personal responsibilities
Years of service: from – to	
Type and level of organisation	
Name of supervisor (if any)	
Name and address of employer	

Please state briefly the reason for applying to this programme, your main field of interest within the programme and how you hope to benefit from the programme.

## CHANGE PROJECT

As a participant in ITP "Healthy Livestock - Safe food" you will be expected to bring an initial idea for a change project. The programme will support you in developing your idea into a project proposal and setting a strategy for its implementation. Please prepare a concept note (approx. 2 pages), outlining your initial ideas for a change project, including the following information:

- Initial Change Project Idea
- Title of your initial change project idea
- What problem(s) related to livestock health and/or safe food do you wish to address with your project? Who are the target beneficiaries of your intended changes?
- What you expect the project to accomplish within the approximate 12 months of the ITP duration.
- What challenges in developing and implementing your project do you foresee.

### Relevance for your organisation

- What main benefits would you and your organisation hope to gain from the long-term engagement and participation in the ITP.
- Any critical challenges facing your organisation.
- Outline key on-going processes for improving livestock health and/or food safety in your sector (including, but not limited to, processes where your own organisation is involved).
- One of the ITP goals is to improve cooperation between organisations in the same sector or working in the same value-chain. We encourage cooperation between change projects, although they need to be two separate entities. What kind of cooperation has your organisation already established within healthy livestock and/or (sub-sectors of) safe food? With which other organisations would you like to develop or strengthen cooperation? What benefits would you expect thereof? We also encourage that your change project is a continuation of a previous ITP-change project. If your project is a cooperation with another ITP-change project submitted to this proposal, please state which project and what participant.
- Briefly describe the role that the management in your organisation will play in supporting a change process.
- Signature of the applicant's supervisor, with approval of the initial change project idea.

Enclosed project concept note

## LANGUAGE REQUIREMENT

English certification does not have to be carried out if any of the following is applicable:

- English is my mother tongue or official language of the country
- English is my working language (please enclose statement from management)
- Carried out higher academic education (min 6 months) where English was the medium of instruction (please enclose copy of certificate)

# CERTIFICATE OF THE ENGLISH LANGUAGE

Not required if any of the conditions at the bottom of page 3 apply

Name of candidate _____	
<b>ABILITY TO UNDERSTAND</b> <input type="checkbox"/> Understands without difficulty when addressed at normal rate <input type="checkbox"/> Understands almost everything, if addressed slowly and carefully <input type="checkbox"/> Requires frequent repetition and/or translation of words and phrases	<b>ABILITY TO SPEAK</b> <input type="checkbox"/> Speaks fluently and accurately and is easily intelligible <input type="checkbox"/> Speaks intelligibly, but is not fluent or altogether accurate <input type="checkbox"/> Speaks haltingly, and is often at a loss for words and phrases
<b>ABILITY TO WRITE</b> <input type="checkbox"/> Writes with ease and accuracy <input type="checkbox"/> Writes slowly and with only a moderate degree of accuracy <input type="checkbox"/> Writes with difficulty and makes frequent mistakes	<b>READING ABILITY AND COMPREHENSION</b> <input type="checkbox"/> Reads fluently, with full comprehension <input type="checkbox"/> Reads slowly, but understands almost everything <input type="checkbox"/> Reads with difficulty, and only with frequent recourse to a dictionary
Language test administered by: _____ Title: _____ Address and Telephone: _____ Date and signature: _____	

## MEDICAL STATEMENT

<input type="checkbox"/> I do not have any infectious diseases (for example tuberculosis or trachoma) or any other illnesses which could present risks to persons that I will come in contact with.
<input type="checkbox"/> I do not have any medical conditions which prevent me from carrying out training away from home.
<input type="checkbox"/> I am in good health and enjoying full working capacity.
Comment: _____ _____ _____

<b>Information to all applicants according to the General Data Protection Regulation (GDPR)</b> Once confirmation has been given that your application has been accepted, the personal information that you have given in this application will be used by the Programme Organiser in administering the Programme. Your personal data will also be available to Sida for internal use and for alumni purposes, and may also be disclosed to the public in accordance with the principle of public access to information in Sweden. You are entitled to access your personal data and can always request your personal data to be corrected, erased or restricted. For more information about GDPR, please visit our website <a href="http://www.sida.se">www.sida.se</a> or ask the programme organizer for support.
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### Signature of Applicant

I certify that my statement in answer to the foregoing questions is true, complete and correct to the best of my knowledge and belief.  
If selected as a participant I undertake to spend the time during the period of the programme as directed by the programme management.

Date \_\_\_\_\_ Signature of Applicant \_\_\_\_\_

If you are selected, you will be notified by e-mail. **Please confirm your acceptance to attend by e-mail.**